

JAG - *[Signature]*  
concurrent*memo out*

28 May 1956

## Message to all Suppliers

1. This Headquarters is fully aware of the Suppliers' requirement to transmit technical information rapidly to field units. However, for reasons which will be explained herein, certain restrictions must be placed on this flow of information. Operational control of overseas units will be maintained in Project Headquarters. Included in this operational control are actual control of all flight operations, establishment of policies and outline of procedures.
2. Since operational control of all overseas operating units is maintained in Project Headquarters, we find it advisable to be brought up to date on the present status of equipment and to maintain a continuous record of all future modifications to equipment furnished by all contractors involved in the Project. This concept envisions Project Headquarters approval of any modifications which might affect operations overseas or touch on certain operational policies now established or which may be established from time to time by this Headquarters.
3. In order to continuously monitor equipment changes and procedures in the above manner it is necessary Project Headquarters be furnished a copy of each contractor's present status of equipment showing both completed modifications and approved but uncompleted modifications. In the future each contractor should furnish Project Headquarters a copy of the contractor's modification status summary as it is published. In event there are no changes during a monthly period a negative report will be submitted. It is suggested that all proposed field modifications be forwarded in sufficient detail and using a chronological reporting system which is compatible with the contractors' policies and procedures and which can be readily referred to in our communications.
4. With regard to normal exchange of technical information dealing with project equipment between contractors and their overseas representative, we do not plan to intercede except in those above cited instances where modifications or technical instructions might adversely affect operations or operational status of equipment, or policy matters. In such cases Project Headquarters reserves the prerogative to discuss such cases with the Contractor prior to authorizing corrective action to the overseas detachments.

5. We realize it will be difficult for contractors to know how or when some equipment or procedure change might impinge upon operations or Headquarters policy, but it is requested that any obvious or questionable case be presented first to Headquarters for information prior to dispatching the proposal to the detachments overseas. In the future, as in the past, normal TWX or pouch communications between detachments and suppliers in matters pertaining to deficiencies, giving technical advice, advising on shipments, etc., will continue according to established procedures. However, in all cases Headquarters desires to have a copy of the message or document for informational purposes. As all TWX traffic is relayed through the Washington Communications Center we automatically obtain a duplicate of the message. Contractor correspondence transmitted by pouch is not monitored by Project Headquarters; therefore we request a copy of such correspondence to your overseas detachments be prepared and forwarded to Project Headquarters.

  
GEORGE

Dear \_\_\_\_\_

Under date of 28 May 1956 we forwarded to you a message having to do with communications between your plant and technical personnel with our overseas detachment. This message dealt primarily with the control and information aspects of such communications in order that this Headquarters may be continuously aware of the status of modifications to equipment, etc.

We have been somewhat concerned at the initial transmissions of technical material by several suppliers to and from the field since the deployment of the first detachment. Much of this material cannot be encrypted and is of a highly sensitive nature. In order to prevent the passage of such sensitive material through normal mail channels, we desire that the following system be followed in all correspondence:

- a. Traffic from the ZI to the field detachment. Such material should be forwarded via registered mail from your plant to this Headquarters post office box. We will then forward this material on to the detachment through our normal secure pouch facilities. There should be no direct transmission of technical, policy, nor any sensitive documents to an overseas APO.
- b. Communications from your field representative to ZI. A procedure, the reverse of that outlined in paragraph a. above will be implemented; communications will be returned from the field to this Headquarters via secure pouch channels and we will forward this correspondence to your normal post office address via registered mail.

We trust that this system will prove entirely satisfactory for all concerned and would appreciate any comments which you feel may be pertinent insofar as implementation is concerned.

  
GEORGE

To GFK

JAG concurs.

OK/SMC